

GOT AN INJURY? FOLLOW THE STEPS

1 IMMEDIATE RESPONSE

Ensure the scene is safe, provide basic First Aid, notify a supervisor, and document what happened.



2 INTERNAL REPORTING

A supervisor should complete an incident report including eye-witnesses, HR logs, Workers' Comp paperwork, and schedule a medical evaluation.

3 MEDICAL CARE

Call OccMedMD to get same or next-day appointments, in-person or through telehealth.



4 MANAGE WORK STATUS

Make sure to save the Work Status Report in your documentation system to monitor the employee's progress after injury and follow the doctor's orders to avoid further harm.



5 FOLLOW-UP & RESOLUTION

Follow-up with the employee and track their appointments and outcomes. Continue to document all updates and review what caused the injury and how it can be remedied.

